

# Ward Alliance Meeting



<b>Date &amp; Time:</b>	Thursday, 10th September @ 5.30 pm
<b>Location:</b>	Via Microsoft Teams

1. Attendees			
<b>Chair Person:</b>		Cllr John Clarke	
<b>CDO:</b>		Michelle Toone	
<b>Secretary:</b>		Andrea Greaves	
<b>Committee Members:</b>		Cllr Gill Carr, Cllr Jake Lodge, Alan Littlewood, Dawn Smith, Ian Langworthy	
<b>Guest:</b>			
2. Apologies			
Rev'd Adrian Bateman, Allison Johnson, Alison Sidebottom			
3. Declarations of pecuniary & None Pecuniary Interest		Action/Decision	Action lead
	none		N/A
4. Notes of Last Meeting		Action/Decision	Action lead
	N/A		AG
5. Matters arising		Action/Decision	Action lead
a.	<p><b>Canal Basin</b> Cllr Carr confirmed that no further progress has been made with Sue Tiedeman. It was confirmed that Worsbrough Anglers at Worsbrough Reservoir and the Fishing Club at Canal are two separate angling clubs. Cllr Lodge also highlighted recent occurrences of drug dealing around the basin area. He has been in touch with the police who have been down on occasions to check out situation.</p>		Cllr Carr
6. Ward Alliance Budget 2020/2021		Action/Decision	Action lead
a.	<p><b>Total allocation remaining 2020/2021 = £17,795</b> None</p>		MT
b.	<p><b>Engagement Fund = £1,285</b></p>		MT

	None		
c.	<b>Environmental Fund = £2,489</b> None		MT
<b>6. Citizens Advice Bureau Proposal</b>		<b>Action/Decision</b>	<b>Action lead</b>
d.	<p><b>Procurement of CAB services</b> Ward Alliances have been asked by Central Area Council to support procurement of CAB services. There would be three options available:</p> <ul style="list-style-type: none"> <li>• Option 1: 3 months contract FOC – costs covered by external funding</li> <li>• Option 2: 6 months contract at £2,000.</li> <li>• Option 3: 12 months contract at £6,000.</li> </ul> <p>The Ward Cllr's had previously asked if it was possible to have the free three months with scope to fund a further 3 months if the demand was there. However, area manager Lisa Phelan, stated that the this would not be a long enough time frame to gather the relevant data that would reflect an accurate picture. Therefore, the Ward Cllr's recommended the Ward Alliance support the 6 months option. During discussions it was noted that many people will experience new financial difficulties due to the pandemic and the effects it has had on the economy and jobs. Cllr Carr raised concern about the phone number was a national number: this could put people off and cause longer waiting times. Cllr Lodge believes that this should be funded by the Core Council but in the absence of this being funded by the core he will support the 6 months option. CAB will do some promotional work. The service will be available in all five wards. The group agreed to monitor the progress as close as its possible and get some feedback at each WA meeting. If it's successful, the Central Area Council might take on the contract and hopefully will work in a similar way as DIAL.</p>	All in favour.	Mt
<b>7. Community Pantry/ Healthy Holidays</b>		<b>Action/Decision</b>	<b>Action lead</b>
e.	<p><b>Community Church Pantry = £3,414.15</b> Initially, the area team planned to support 50 families per Ward and provide ingredients for 2 family meals per week. The area team would target those on free school meals as has happened in previous years. However, due to the free school meals vouchers being extended the target audience changed. The team</p>		MT

	<p>instead looked to support those that might not ordinarily qualify for free school meals but now, due to the pandemic might be struggling. Those on reduced incomes, furloughed or redundant were targeted instead. Overall there were around 100 families within the five wards that were referred.</p> <p>The feedback received was positive with people saying that thanks to the scheme they discovered new recipes and ingredients they were not familiar with before.</p> <p>Cllr Lodge has been to the Community Church every Tuesday and said that this scheme has been fantastic so far, being able to engage with more residents, also identifying potential new volunteers.</p> <p>The three Cllr's expressed their thanks to all who were involved setting up the pantry such as Michelle, Tracy and Collin. Michelle said this was a real joint effort by the whole area team and volunteers.</p> <p>Michelle is in the process to complete all the relevant forms to buy into the Local Pantry franchise.</p> <p>Next steps:</p> <ul style="list-style-type: none"> <li>• To talk to suppliers to get ingredients Fair Share does not currently offer.</li> <li>• Contact Fare Share to get the Community Church Pantry on their food distribution list.</li> <li>• Establish process for infrastructure, stock replenishment, and membership management.</li> <li>• Ensure constant stock of basic goods.</li> </ul> <p>The goal is for the pantry to be fully set up and in operation by late October.</p> <p>The plan will also be to offer live cooking sessions again during October half term.</p>	<p><b>Ian to contact suppliers to The Earl of Sandwich.</b></p> <p><b>Andrea to provide Michelle will availability for potential volunteering opportunities.</b></p>	
<b>8. Defibrillator update</b>		<b>Action/Decision</b>	<b>Action lead</b>
f.	<p><b>Defibrillator - Update</b></p> <p>Michelle confirmed that the defibrillators have arrived. The locations were confirmed as being Elms Court, Maltas Court and Worsbrough Village Church Hall. Bernslei Homes have agreed to cover the cost of installation and ongoing electricity costs for the 2 that will be sited at Elm and Maltas Court. Michelle awaiting confirmation from Jill Barker to see if BH can install the defib at Worsbrough Village and at what cost.</p> <p>The Wardens were agreed as;</p> <p>Elm Court: Alan Littlewood &amp; Cllr Maltas Court; Cllr Clark &amp; Cllr Lodge for Malter Court. Worsbrough Village; Jez Smith and Paul Richards</p>	<p><b>Michelle to contact Jill Barker with names of identified wardens.</b></p> <p><b>Michelle to explore costs for installation of defib in Worsbrough Village. If there will be additional costs, the group agreed to fund from the Engagment / Environmental pot.</b></p>	MT
<b>9. Environmental Activity/ Action Plan Update</b>		<b>Action/Decision</b>	<b>Action lead</b>
a.	<b>Worsbrough Tidy Group</b>		MT

	<p>The group continued to operate with reduced capacity and do litter picks during the lockdown period.</p> <p>The group have a litter pick planned for Tuesday 15th September at Jared Woods and playing fields at Ward Green. Twiggs will come support prior to the clean up with cutting back the overgrowth on the path leading down to the woods..</p> <p>The Group are have also agreed a further litter pick in the Bank End area.</p> <p>A couple of residents in the area also did litter pick and collected five bags full. They have been in touch with Michelle to see if Twiggs could come along as well.</p>	<p><b>Michelle to look at existing plan and explore how it might be adapted to support the groups and volunteers under the current restrictions</b></p> <p><b>Michelle to organise purple bin bags for the group.</b></p>	
<b>b.</b>	<p><b>Great British September Clean</b></p> <p>The event is due to take place from 11 September until 27 September.</p> <p>Ward Alliance could support existing groups in their community activities. As part of this it was agreed to fund the painting of the three play areas in the ward. The Bankend Friends Group were keen to get involved and organise a clean up</p>	<p>Michelle to explore options for painting parks</p>	<p>MT</p>
<b>c.</b>	<p><u>Summer hanging basket scheme &amp; Christmas Trees</u></p> <p>Concern was raised over the sustainability of scheme since it has become known that Lorraine is in the process of moving.</p> <p>For long term sustainability Esther will take over the admin of Park Road with the view to First Impressions playing a more active role in the administration.</p> <p>Lorraine has already spoken to Paul about this and he is happy to work together. Dawn will continue to be the contact for the village.</p> <p>Concerns were also raised and whether it would be appropriate spend for public money. The WA has already provided funding earlier this year. Could we as a group justify giving more to the same scheme.</p> <p>The Ward Alliance could again purchase brackets; same number as for the summer hanging baskets. The Christmas trees must have special brackets due to the weight and shape. Lorraine would still manage the Christmas tree scheme should the Ward Alliance provide the funding.</p> <p>If the group would approve the spend the ward would have two sets of brackets: one suitable for baskets and the other suitable for the trees. These brackets would be stored by First Impressions when not in use.</p> <p>Michelle has arranged a meeting with the Worsbrough Tidy Group for Tuesday, 15<sup>th</sup> September for further discussion. Cllr Clark proposed to await the outcome of the meeting before reaching a decision.</p> <p>Andrea pointed out that it may require some administrative work following up with existing</p>	<p><b>Michelle to send email out to WA members after the meeting to cast their votes.</b></p>	<p>Working group/ WA Group</p> <p>MT</p>

	<p>sponsors and potentially new ones’, chasing invoices etc.</p> <p>Cllr Carr proposed to maybe install fairy lights outside care homes at Christmas time. The lights would not require electrical installation and could be operated on batteries and timers. Local schools could also get involved to create festive decorations or, as Cllr Lodge suggested, maybe turn the ward into a Winter Wonderland.</p>	<p><b>Michelle to contact Creative Recovery to potentially to provide workshops or make suggestions about winter wonderland.</b></p>	
<b>d.</b>	<p><b>Area Focus for the next 6 – 12 months</b></p> <p>The current action plan discussed and group agreed that it broadly still meets the area focus. Due to Covid restrictions we are limited and what activities we could carry out.</p> <p>The group agreed to support the Area Council and Core Council with any covid recovery activities.</p> <p>Cllr Lodge suggested to also continue focus on some of the elements such as Health &amp; Wellbeing and Community alongside covid recovery actions over the next six months. Ideally, get information out into and promote activities to the communities via leaflet drops and social media feeds.</p> <p>Cllr Lodge suggested that the Ward Alliance could set up a Small Sparks Fund. The fund would be to support small volunteer led projects which create communiy spirit and help people feel more connected . It could be a street applying for funding to organise events such as bingo, where social distancing can be adhered to, or organise window display competition at Christams time. The events would be less formal and could bring communities together in a safe way under the current guidlines</p> <p>There would be no requirement to set up a bank account or have a constitution. The fund would support applications betwwen £50 - £150.</p> <p>Dawn volunteered to design the Poster.</p> <p>Dawn raised the point that there are still a lot of residents who do not know who or what the Ward Alliance is. Michelle suggested maybe to relevant information on Facebook alongside any specific projects. Hopefully, people will go on the Facebook page and check information and learn more about the Ward Alliance.</p>	<p><b>Ward Alliance members to look at priorities and take elements from each action and make suggestions of what the group can do in the community.</b></p> <p><b>All voted in favour of setting up a small sparks fund. Michelle to explore how payments can be made and if a new working budget has to be agreed.</b></p>	
<b>8. Any Other Business</b>		<b>Action/Decision</b>	<b>Action lead</b>
<b>a.</b>	<p><b>Malters Court / Elms Court</b></p> <p>Proposal brought to the meating to put small hampers together for residents at Maltas Court and Elms Court for Christmas. The hamper would include some festive treats, toiletries and maybe a Christmas card written by school children.</p>		Cllr Lodge / Cllr Clarke

	The group will discuss further at the next meeting to finalise proposal and which member to take on what task.		
<b>b.</b>	<p><b>Member Resignation</b></p> <p>Dawn Smith initially considered to resign from the Ward Alliance. However, following further discussion with Michelle who highlighted Dawn's contribution to the group and the community. We are pleased to see that Dawn will continue to be a valued member of the group.</p> <p>Michelle said that going forward she will consider each member's skills set and discuss with them directly to offer volunteering opportunities.</p>		
<b>9. Dates and times of future meetings</b>		<b>Action/Decision</b>	<b>Action lead</b>
	<p>The Ward Alliance agreed to continue to the six weekly schedule and to conduct the meetings via Microsoft Teams. There will be additional meetings in between with various working groups.</p> <p>Dates agreed as follows:</p> <ul style="list-style-type: none"> <li>• Thursday, 15<sup>th</sup> October @ 5.30 pm</li> <li>• Thursday, 26<sup>th</sup> November @ 5.30 pm</li> </ul>	<p><b>Invites sent out for all dates; members to check their outlook calendars.</b></p> <p><b>Please send your apologies to Andrea, cc Michelle.</b></p>	AG